ATS 2027 IC
AFFILIATE EVENT/FUNCTION SPACE RESERVATION TERMS AND CONDITIONS

SCHEDULING RESTRICTIONS

Large events (with 50 conference attendees or more) cannot detract from attendance at official ATS sessions or compete with industry supported evening symposia and must be held either prior to the start of or immediately following conference activities.

Requests for 50 guests or more are eligible to be held ONLY during the following dates/times:

Friday, May 14:	Before 8:00 a.m. | Or after 4:00 p.m.
Saturday, May 15:	Before 8:00 a.m. | Between 5:30 p.m. and 7:30 p.m. | Or after 10 p.m.
Sunday, May 16:	Before 7:00 a.m. | Or after 9:30 p.m.
Monday, May 17:	Before 7:00 a.m. | Or after 9:30 p.m.
Tuesday, May 18:	Before 7:00 a.m. | Between 4:00 p.m. and 6:30 p.m. | Or after 9:30 p.m.
Wednesday, May 19:	Before 7:00 a.m. | Or after 3:30 p.m.

**Internal, staff-only meetings are not restricted by the number of guests, dates and times.*

FUNCTION CONTENT

The American Thoracic Society welcomes hotel meeting room requests for social functions, receptions, committees, advisory board and staff meetings.

- Presentations must not include educational or scientific content unless the attendees have a contractual or otherwise close relationship with the outside organization (close relationship is defined as an employee, consultant, or grantee).
- Press conferences and media events are not eligible for hotel meeting space during the ATS International Conference dates.
- The use of any space within the hotel or convention center should support conference activities and cannot be used in combination with developing CME/CE/MOC material or any form of Professional Credit. To learn more about supporting CME, contact Michelle Turenne, Executive VP, Strategic Alliances at mturenne@thoracic.org or 212-315-6448.
- Video recording is permitted but cannot be used to develop or distribute CME/CE/MOC material or any form of Professional Credit. Video interviews referencing the content presented from the conference are strictly prohibited.
- Independent study groups and merchandise sales are not eligible for function space in the hotels.

APPLICATION FEE

- The ATS application fee is not tied to any costs associated with your event.
- The application fee is non-refundable whether approved or unapproved.
- The application fee is unrelated to the room rental fee, food and beverage minimums or additional service fees you may incur at the hotel.
- Room rental fees issued by ATS are non-refundable once space is confirmed.
- No refunds are issued to Benefactor or Champion Level Corporate Members that do not select the exempt option/discount code.

APPLICATION FEES APPLY TO EACH APPLICATION:

- **Single-Day Reservations:**
  - **Early-bird Rate:** On or before March 2, 2027 ($250)
  - **Discount Rate:** March 3 - April 29, 2027 ($350)
  - **Onsite/Late Rate:** On or after April 30, 2027 ($650)
- **Multi-Day Reservations:**
  - **Early-bird Rate:** On or before March 2, 2027 ($550)
  - **Discount Rate:** March 3 - April 29, 2027 ($700)
  - **Onsite/Late Rate:** On or after April 30, 2027 ($1,000)

HEADQUARTER (HQ) & SATELLITE ATS HOTELS SPACE RENTAL FEES:

The ATS has dedicated meeting/function space available at the Hilton New Orleans Riverside (HQ), Sheraton New Orleans and New Orleans Marriott from Friday, May 14 - Wednesday, May 19.

- Rental fee for 900 sq ft or less: $1,500 per day
- Rental fee for 901 sq ft to 2,999 sq ft: $2,500 per day
- Rental fee for 3,000 sq ft or more: $3,500 per day

Please note, these rates apply to space rentals reserved directly with The ATS, not the hotels.

This fee only covers the space rental and excludes add-ons such as audio visual, wireless internet, food & beverage, etc. All additional requests must be placed with the hotel directly.

If your request can be accommodated, you will receive an email confirmation with your room assignment and payment instructions.

FUNCTION SIGNAGE

- Signs are ONLY allowed outside the entrance to your meeting room one hour prior to and during your event. The host company or third-party agency is responsible for producing this signage.
- Signs may not be placed in the lobbies of any conference hotels. If signs are found outside of the allowable space, ATS staff and/or hotel staff reserve the right to remove the signs.
- All signs are subject to the regulation of your respective meeting facility. Please check with your hotel coordinator as each hotel is different.

HOSPITALITY SUITES

Companies looking to reserve a hospitality suite can do so through the ATS Official Housing Vendor, Maritz. Please cancel this request and contact Maritz at +1-508-743-8518 or thoracic@maritz.com.

BUSINESS SUITES

If you would prefer a Business/Meeting Suite in the Convention Center, please contact Dustin Bell at dbell@thoracic.org.

HOTEL ROOMS

The ATS requires occupants of all hotel rooms booked within the official ATS 2027 room block to have a matching registration in their name. If you are managing an affiliated meeting or event and require a hotel reservation, please contact thoracic@maritz.com.

QUESTIONS

If you have any additional questions regarding meeting /function space requests, please contact:

HQ and Satellite Hotels
Megan Claudio, ATS Meetings Team | mclaudio@thoracic.org

Non-HQ/Non-Satellite Hotels and Business Suites
Dustin Bell, ATS Corporate Alliances Team | dbell@thoracic.org